



VOLUNTEER COMMITTEE DESCRIPTIONS

August 26 – September 3, 2023

Columbia Edgewater Country Club

Admissions and Will Call Committee

- Be a welcoming face of the tournament.
- Sell, scan, collect tickets and credentials.
- Assist with admittance control and checking for proper credentials at access entry points.
- Staff will-call table
- Shifts run from Thursday, August 31 – Sunday, Sept. 3

Practice Range and Putting Green Committee

- Maintain a professional demeanor interacting with LPGA players, caddies as well as spectators
- Placing players nameplates behind players
- Keeping spectators to designated areas
- Availability Thursday August 31 – Sunday September 3

General Volunteers and Volunteer Tent Committee

- Assist volunteers sign-in, receive uniforms and other duties helping volunteers
- Handle special assignments as needed
- Fill in on other committees as needed
- You are willing to assist with any volunteer area during the shift you select
- Availability: Sunday, August 27 – Sunday, Sept. 3

Hospitality Committee

- Check spectators credentials
- Marshall hospitality tents to reduce noise and activity when players are close to tents
- Support activity in on course hospitality tents
- Availability Monday August 28 and/or Wednesday August 30 – Sunday September 3

Marshals

- Ensure physical safety of spectators and fair play for the professionals while maintaining an enjoyable environment for fans.
- Watch for shots particularly errant shots.
- Provide gallery control.
- Assist patrons with information.

- Must be able to walk to your assigned location
- Must be able to stand for long periods of time.
- Shifts Thursday, August 31 – Sunday, Sept 3

ProAm Caddies

- Caddying for amateurs playing in the ProAm
- Carrying or using push cart for the players bag with clubs
- Walking 18 holes
- Cleaning player's clubs and golf ball
- Assisting the player as requested
- Take direction from the professional's caddies as needed
- Availability Monday August 28 and or Wednesday August 30

Player Evacuation Driver

- In case of severe weather or other catalyst, drive the pre-positioned vans from the course with players and caddies.
- Availability Thursday, August 31 – Sunday, Sept 3

Scoring Central

- Scoring tent operated by the First Tee of Greater Portland.
- Receive and process electronic scores received from walking scorers
- Availability Thursday, August 31 – Sunday, Sept 3

Scoring Tent

Volunteers with past experience working the Portland Classic or other professional golf tournaments preferred.

- Totaling the players score for the front nine and the back nine
- Communicating results to player for confirmation
- Assist players to correct any discrepancies
- Make sure player signs scorecard
- Collect scorecards and provide to volunteers from scoring central
- Once the player leaves the scoring tent no changes to the scorecard can be made.
- Availability Thursday, August 31 – Friday, Sept 1

Security Committee

- Support security professional to protect players and spectators
- Availability Thursday, August 31 – Sunday, Sept 3

Starters

- Participation is limited to Columbia Edgewater CC members
- Announce players in both the ProAms and the professional tournament at the start of their round
- Must communicate to a crowd assembling on the tee box
- Must follow starter instructions set by the LPGA

- Provide players with local rules sheet
- Must be comfortable speaking to a crowd and pronouncing players names
- LPGA provides a pronunciation guide
- Alert LPGA if any player is late to tee or does not show
- Availability Monday August 28, Wednesday August 30 and Thursday, August 31 – Sunday, Sept 3

The Green Team

- Assist tournament operations staff set up course prior to the tournament
- Assist tournament operations staff tear down after the tournament
- Monitor and empty trash and recycling containers
- Support food and beverage team delivering supplies
- Availability Saturday , Sept. 26 – Sunday, Sept. 3

Transportation

- Assist in driving players and guests from airport to specific hotels or to course.
- During events drive players from hotels/home to course and back again.
- At end of tournament drive players to airport or other destinations
- Must be 25 or older and have a valid driver's license for this position
- Availability Saturday , Sept. 26 – Sunday, Sept. 3
- Shifts may start as early as 5:00am

Walking Scorers

- One walking scorer is assigned to each group of professionals.
- Required to keep each professionals' scores within the group as well as certain statistics.
- Will keep score on handheld device and report scores to scoring control by radio.
- Will carry radio and headset for communication with LPGA scoring truck.
- Understand the rules of golf, etiquette and be customer service oriented.
- Required to walk the entire round regardless of weather conditions.
- Available for two shifts preferred, Thursday, August 31 – Sunday, Sept 3

Player Registration

- Welcoming professional and amateur players to the Portland Classic
- Providing them with registration material
- Be a welcoming face for the Portland Classic
- Availability Sunday, Sept. 26 – Wednesday, August 30

Standards Bearers (Oregon Junior Golf and Adults)

- Primary standard bearers are members of Oregon Junior Golf
- Carry a sign inside the ropes during play and display players' scores.
- Basic knowledge of golf.
- Required to walk the entire round regardless of weather conditions.
- Shifts are available Thursday, August 31 – Sunday, Sept 3.

